



WHAT TO EXPECT IF YOU ARE ELECTED:

Early Childhood Ministry Board--

To serve three (3) years, and approximately one-third of the Board shall be elected each year. You may be re-elected to serve as often as you choose.

To gather with the other members of the Board to elect a Chairman and board members and ensure representation of the Board on Administrative Council.

To develop policies that will guide and direct the ECM Director in the daily management and operation of the school.

To oversee the preparation of the long- and short-range goals for the ECM program.

To be responsible, according to the provisions made by the voting congregational members, for interviewing, contracting, and terminating Early Childhood Ministry staff to ensure a quality program.

To assist the Director and staff in providing a program that fulfills the mission and purpose of the ECM program, and is in line with current curriculum standards, and governmental requirements in early childhood education.

To work with, support and supervise the director who is responsible for the daily management of all aspects of the ECM program.

To conduct a yearly evaluation of the director and review staff evaluations performed by the director and to review the job descriptions for the staff.

To be responsible for the funding and financial management of the ECM program. This will involve setting tuition, working with ECM staff to develop and implement a budget for the program and communicate with the Treasurer of the congregation any needs or concerns.

To provide for the promotion of the ECM program and help keep its focus related to its mission and purpose, partnered with the mission of the congregation.